

CYPA Project Coordinator

About Cork International Film Festival

Cork International Film Festival (CIFF) is Ireland's largest and longest-running film festival, dedicated to showcasing the latest and best cultural cinema. As one of the country's most significant and widely attended annual cultural events (with 200+ events and 21,000 attendees over 11 days), CIFF will celebrate its 71st edition from Thursday 12th to Sunday 22nd November 2026.

A vibrant celebration of cinema on local, national, and international levels, CIFF takes place each November in 15 venues across Cork and online. Curated by an expert international programming team, the Festival presents a diverse selection of award-winning films from the global festival circuit, along with fresh Irish and international discoveries and timeless cinema classics, alongside in-Festival and year-round education, outreach and training programmes.

At its heart, CIFF is committed to creating inclusive, immersive cultural experiences, offering audiences the chance to engage with Irish, European and global film in meaningful ways while providing filmmakers and aspiring creatives with opportunities for discussion, connection, learning, and dissemination of their work.

CIFF's CYPA Strategy

As we mark our 71st edition in November 2026, a key area of development is our Children & Young People's Arts (CYPA) strategy.

CIFF's CYPA initiatives offer young people both in Cork and across Ireland, particularly those from underrepresented backgrounds, opportunities to engage with film as an art form. These include:

- **Look@Me:** A youth filmmaking programme in partnership with Cork Migrant Centre (CMC), empowering marginalised voices.
- **Intinn:** A free film and mental health education programme for Transition Year students, engaging over 8,000 young people since 2019.
- **Aeráid:** our youth film & climate action programme, modelled on Intinn to explore environmental themes and understand complex climate issues through films, workshops and peer-to-peer engagement.
- **Schools Programme:** feature screenings during the Festival and in the Spring, in Junior and Senior Cycle level languages and on environmental themes, presented to 3,000 students annually.
- **CineSpark:** a day of sessions on careers in film for secondary school students
- **Sensory-Friendly Screenings** for neurodivergent audiences.

- Young Programmers: Providing skills and professional development opportunities in film curation and criticism.
- Youth Jury: Students from UCC, MTU and St John's College are selected to form a Youth Jury, who deliberate to select the winner of the *Cork International Film Festival Lookout Award (formerly Youth Jury Award)* from the *Spirit of the Festival* and *Cinematic Documentary Awards* categories.
- Internships: The scheme aims to provide professional development opportunities for graduates, exposing them to local and international industry professionals and avenues for employment.
- Educational Packages: bespoke, facilitated programmes for 3rd level students in UCC and MTU

About the Role: CYPA Project Coordinator

CIFF seeks an experienced and dynamic CYPA Project Coordinator to lead the delivery of its youth and education programmes in the lead-up to and during the 71st Festival. This is a short-term freelance contract, ideal for someone passionate about arts education, youth engagement, and inclusive cultural programming. A review of the role and project will inform the future direction of our CYPA activities, with a view to adopting a longer-term approach.

The successful candidate will be a confident communicator and have experience working with young people and the arts community.

Key Details

- Role Title: CYPA Project Coordinator
- Type: Independent Contractor or Short-Term Contract
- Contract Dates: July – December 2026 (approx. 5-6 months)
- Location: Cork (hybrid working considered, but in-person delivery required. Weekend work may also be included)
- Fee: In the range of €32,000-€35,000 pro rata
- Reporting to: Head of Marketing & Communications
- Key internal partners: Festival Director & CEO, Head of Development, Programming team, Administrator
- Key external partners: Cork Migrant Centre, filmmakers/workshop leaders, TY Coordinators/secondary school teachers, youth and community organisations, venue partners

Key Duties & Responsibilities:

- **Look@Me project with the Cork Migrant Centre:**
 - Supervise filmmaking workshops in collaboration with CMC and workshop leaders - *note workshops are held on Saturdays*

- Manage logistics and hospitality for participants, mentors, and facilitators and coordinate travel with CMC
 - Facilitate project evaluations and feedback collection
 - Compile internal reports and analyse project outcomes
 - Saturday work will be required during project delivery (July-August)
 - Oversee pre-production and on-site delivery during the Festival
- **Schools 2026 Programme**
 - Liaise with CIFF Programming and IFI Education to create and publish 2026 Festival schools programme online/emails
 - Manage outreach and communication with schools
 - Coordinate bookings and group logistics
 - Liaise with venues and manage screening schedules
 - Oversee on-site delivery and audience management during the Festival
 - Manage surveys, feedback and reporting
- **Intinn 2026 Programme**
 - Support refresh of Intinn programme - updated films, workshops and resource packs
 - Manage outreach and communication with schools
 - Coordinate bookings and group logistics
 - Liaise with venues and manage screening schedules
 - Oversee on-site delivery and audience management during the Festival
 - Manage and deliver in-person Intinn events and online delivery
 - Manage surveys, feedback and reporting
- **Aeráid programme**
 - Manage outreach and communication with schools
 - Research, book and liaise with speakers
 - Plan and execute the "Gathering" event during Festival
 - Coordinate bookings and group logistics
 - Oversee on-site delivery and audience management during the Festival
 - Manage outreach and workshops
 - In collaboration with Digital Marketing Officer, create microsite for project ideas from students
 - Manage surveys, feedback and reporting
- **CineSpark 2026 programme**
 - Manage and deliver Next Generation and Transition Year Atticus (careers in film) workshops
 - Support programme creation in partnership with IFI Next Generation, Atticus, and CIFF - TBD
 - Manage outreach and communication with schools
 - Research, book and liaise with speakers
 - Coordinate venue, bookings and group logistics
 - Oversee on-site delivery and audience management during the Festival

- **CYPA communications and audience development**
 - CYPA Outreach and Audience Development - contribute to and support communication strategies targeting under-25s via schools, youth groups, and education partners
 - The Coordinator will also support the marketing team in capturing content from CYPA participants (vox pop videos etc) for use across digital platforms and future CIFF development pitch decks.
- **Other CYPA activities:**
 - Devise and deliver 2 youth filmmaking workshops in collaboration with First Cut! Youth Film Festival for CIFF 2026
 - Support delivery of ancillary activities associated with the Family Programme for the Festival
 - Support the Young Programmers and Youth Jury (managed by the Programming Team)
 - Support the recruitment of third-level interns and supervise the work of the Education intern
- **Post-Festival Reporting**
 - Lead on compiling and analysing evaluation data
 - Write final reports on engagement, outcomes, and impact (templates will be provided and guidance on report requirements for different funders/partners)

Candidate Profile

Essential

- Minimum 3+ years' experience working with young people in an arts, education or community context
- Excellent organisational and time management skills
- Experience delivering multi-partner programmes or events
- Experience in film or media arts
- Strong communication and relationship-building abilities
- A commitment to inclusion and youth voice
- Ability to work independently and collaboratively in a dynamic team
- Confident, friendly, and adaptable

Desirable

- Understanding of Irish secondary education system (e.g. TY programmes, Leaving Cert Drama, Film and Theatre Studies)
 - Familiarity with project monitoring, evaluation and reporting
 - Digital content creation or social media management skills
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How to Apply

To apply, please send the following to jobs@corkfilmfest.org by Wednesday 8th July at 5pm.

1. A cover letter (max 2 pages) outlining your suitability and interest in the role
2. A current CV
3. Contact details for two referees

Shortlisted candidates will be invited for interview (online) Tuesday 14th July 2026. Please note this position will be an immediate start.

CIFF is an equal opportunities employer. We strongly encourage applications from people of all backgrounds, including those from underrepresented or marginalised communities. If you require any adjustments to the recruitment process, please let us know.

Appendix

About Cork International Film Festival

Cork International Film Festival (CIFF) is Ireland's largest and longest-running film festival, dedicated to showcasing the latest and best cultural cinema. As one of the country's most significant and widely attended annual cultural events, CIFF will mark its 71st edition 12-22 November 2026.

A vibrant celebration of cinema on local, national, and international levels, CIFF takes place each November in over 15 venues across Cork and online. Curated by an expert international programming team, the Festival presents a diverse selection of award-winning films from the global festival circuit, along with fresh Irish and international discoveries and timeless cinema classics. At its heart, CIFF is committed to creating inclusive, immersive cultural experiences, offering audiences the chance to engage with Irish, European and global film in meaningful ways while providing filmmakers with opportunities for discussion, connection, learning, and dissemination of their work.

Our world-renowned Film Festival (endorsed by our Festival Patron, multi-award-winning film producer and film education luminary David Puttnam) plays a unique and significant role in the cultural life-blood of the city, region and country; over 90% of the films presented in our Festival are premieres and, with no dedicated full time year-round cultural cinema venue in the region, the first or only opportunity for audiences to see these films on the big screen in the Munster region.

Over its concentrated 11-day festival, CIFF showcases the latest and best Irish, European and wider international features, documentaries and shorts, and includes many and varied participatory programmes for schools, families, a focus on film and mental health, climate action, classics, special events, and Industry Days for the professional development of the film sector. Award-winning films from the international film festival circuit, new discoveries and cinema classics are selected by our experienced and diverse curatorial team, to be presented in the presence of invited talent, on the big screen in Cork. A programme of feature and shorts highlights, and education resources are also made available online nationwide.

Our strategically thoughtful year-round activities target education and outreach programmes, particularly engaging young, marginalised and hard-to-reach audiences, as well as nurturing our many commercial, cultural and community partnerships to expand reach and opportunity for all members of society to experience and enjoy cultural cinema. CIFF continually aims to build and develop Cork and Munster audiences for film by providing pathways and opportunities to experience the joy of cinema through our Festival programme and year-round education and outreach activities.

Our 2026-2028 Strategic Plan is mapped via three pillars: Imagine (programme), Engage (audience & education), Invest (operations & capacity-building), underpinned by the connecting themes of sustainability, partnerships, access and inclusion.